

Chair, Special Needs Dentistry
University of Rochester

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Posted Mar. 12, 2025, set to expire Jul. 14, 2025

Job Title	Chair, Special Needs Dentistry
Department	Eastman Institute for Oral Health https://www.urmc.rochester.edu/dentistry
Institution	University of Rochester Rochester, New York
Date Posted	Mar. 12, 2025
Application Deadline	Until Filled
Position Start Date	Available Immediately
Job Categories	Department Head/Head/Chair Professor Associate Professor
Academic Field(s)	Gerodontology Dentistry - General
Apply By Email	sue_gibbs@urmc.rochester.edu

Job Description

Job Description: Chair of the Department of Special Needs Dentistry

Position Overview: The Chair of the Department of Special Needs Dentistry will lead and oversee all aspects of graduate dental education, research in oral and medical sciences, and administrative functions for interdisciplinary and special needs dentistry clinical programs. This role is pivotal in advancing integrated oral health and primary care, developing a new IDD Institute, expanding services for patients with disabilities and complex medical conditions, and creating and enhancing training programs and fellowships in accessible dentistry.

Key Responsibilities:

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- Oversee and enhance graduate dental education. Develop and implement training programs and fellowships in special needs dentistry.
- Conduct and promote research in oral and medical sciences related to special needs dentistry.
- Manage all interdisciplinary and special needs dentistry clinical programs, including the IDD Institute, Complex Care Center, and Specialty Care clinic.
- Foster an environment that integrates oral health and primary care.
- Lead the development of a new IDD Institute.
- Expand service line growth for patients with disabilities and complex medical conditions.
- Formulate and execute strategic plans and policies for the department.
- Plan, lead, organize, and direct the clinical, educational, research, community, and business affairs of the division.
- Represent the department within the medical center, university, and with external stakeholders.
- Work with other division and department chairs to develop multidisciplinary teams and break down academic silos.
- Oversee all phases of administration, including budgetary authority.
- Ensure maximum operating efficiency of faculty, staff, and trainees through effective communication and relationships.

Outstanding candidates will possess the following key characteristics:

- Ability to work effectively with professional peers, department members, colleagues in other departments, and senior leaders. Outstanding interpersonal skills, integrity, and commitment.
- Dynamic, forward-thinking individual capable of leading program direction and strategy.
- Proven leader with administrative and management experience.
- Accomplished academic career with sufficient experience for successful leadership.
- Strong understanding of finance, operations, and business development.

Qualifications:

Candidates must possess a DDS, DMD, or equivalent degree with a license to practice in NY State, demonstrated scholarly distinction appropriate for appointment at the Associate or Full-Professor level, and have a demonstrated ability to build strong collaborations involving interdisciplinary and/or specialty care/accessible dentistry programs, and furthering interprofessionalism.

Application Process: Interested candidates should submit a cover letter, curriculum vitae, and contact information for three references.

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EEO/AA Policy

The University of Rochester Policy: 102 Personnel Policy/Procedure Page: 1 of 1 Revised: 11/10 Reviewed: 11/10 Subject: Affirmative Action Plan Applies to: All Faculty and Staff The University of Rochester's Affirmative Action Programs are designed to facilitate the recruitment and employment of qualified individuals with disabilities, minority and female group members, and disabled or Vietnam era veterans. The President has appointed the Provost and the Associate Vice President of Human Resources as Affirmative Action Coordinators for the faculty and staff respectively. Affirmative Action Plan As an educational institution, the University strengthens its purpose by providing significant role models within its faculty, administration and staff for the variety of individuals served by its academic, service and health programs. In the interest of those principles, the University intends to act positively and pro-actively in its programs of recruitment and appointment. The University of Rochester will continue to provide equal employment opportunities to all qualified persons. The University of Rochester values diversity and is committed to equal opportunity for persons regardless of age, color, disability, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law, in matters of employment, promotion, transfer, layoff, termination, rates of pay, selection for training, recruitment and recruitment advertising. Further, the University complies with all applicable non-discrimination laws in the administration of its policies, admissions, employment, and access to and treatment in University programs and activities. The Affirmative Action Plan will be implemented and operated in the following manner: • The University will recruit and hire for all positions without regard to age, color, disability, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law. • The University will base employment decisions solely upon the individual's qualifications for the position, so as to further the principles of affirmative action and equal employment opportunity. • The University will ensure that all actions in personnel matters such as promotions, compensation, benefits, transfers, layoffs, returns from layoff, training, education, tuition assistance, social and recreational programs will be based on valid criteria, and administered without regard to age, color, disability, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.

Contact Information

Please reference Academickeys in your cover letter when

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applying for or inquiring about this job announcement.

Contact Sue Gibbs
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University of Rochester
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Rochester, NY 14468

Phone Number 585-275-9214

Contact E-mail sue_gibbs@urmc.rochester.edu