

Clinical Research Coordinator
University of Illinois Chicago

Direct Link: <https://www.AcademicKeys.com/r?job=251571>

Downloaded On: Jan. 15, 2025 7:45am

Posted Jan. 13, 2025, set to expire Jan. 31, 2025

Job Title Clinical Research Coordinator

Department Dentistry Office of Research

Institution University of Illinois Chicago
Chicago, Illinois

Date Posted Jan. 13, 2025

Application Jan. 31, 2025

Deadline

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Dentistry - General

Job Website <https://uic.csod.com/ux/ats/careersite/1/home/requisition/12719?c=uic>

Apply Online Here <https://uic.csod.com/ux/ats/careersite/1/home/requisition/12719?c=uic>

Apply By Email

Job Description

The College of Dentistry, Dentistry Office of Research at the University of Illinois Chicago is seeking a full-time academic professional Clinical Research Coordinator to manage and direct the coordination and timely handling of all components of clinical research protocols, including pre- and post- research activities, for the College's Clinical Research Center (CRC).

The CRC is a resource for researchers in all Departments in the College of Dentistry that conduct clinical or translational research. This position is responsible for the implementation and conduct of multiple research projects. It develops effective recruitment strategies for research participants and coordinates comprehensive participant schedules to maintain compliance with protocol requirements.

Clinical Research Coordinator University of Illinois Chicago

Direct Link: <https://www.AcademicKeys.com/r?job=251571>

Downloaded On: Jan. 15, 2025 7:45am

Posted Jan. 13, 2025, set to expire Jan. 31, 2025

The Clinical Research Coordinator assists principal investigators in the preparation of IRB submissions and the daily management of clinical research. This position oversees and participates in participant recruitment, screening, scheduling, testing, and data management of studies conducted in the CRC.

Candidates must have a bachelor's degree in a health care field such as dental hygiene, nursing, mental health, psychology, pharmaceutical sciences, social science, or a related field required. Knowledge of dental and medical terminology and dental procedures preferred. At least one year of experience in clinical research activity preferred. Experience working in a clinical research setting, working with federal regulations, and working with IRBs preferred. Certified Clinical Research Coordinator (CCRC) preferred.

The ideal candidate must have the ability to manage multiple tasks. Strong interpersonal and customer service skills. Excellent written and oral communication skills. Knowledge of research protocols, principles, and procedures; knowledge of aspects of clinical trials such as screening, interviewing, and case reports forms; knowledge of experimental design, mathematics, statistics, computer applications, and computer data management; oral and written communication skills; knowledge of a science such as biology or psychology; ability to identify, produce, organize, evaluate and interpret data; knowledge of ethics and regulatory procedures (i.e. informed consent, IRB applications, and data safety and monitoring plans); involved with clinical trials and other clinical research; ability to work as a member of a project team; knowledge of clinical tasks required for research (e.g. phlebotomy, centrifugation, interviewing).

Benefits eligible positions include a comprehensive benefits package which offers: Health, Dental, Vision, Life, Disability & AD&D insurance; a defined benefit pension plan; paid leaves such as Vacation, Holiday and Sick; tuition waivers for employees and dependents. Click for a complete list of [Employee Benefits](#).

The budgeted salary range for the position is \$65,000 to \$85,000. Salary is competitive and commensurate with qualifications and experience, while also considering internal equity.

For fullest consideration, applicants should submit a letter of intent, current curriculum vitae, and the names of three professional references to:

<https://uic.csod.com/ux/ats/careersite/1/home/requisition/12719?c=uic> by January 31, 2025.

Confidential review of materials and screening of candidates will continue until the position is filled.

The University of Illinois System is an equal opportunity employer, including but not limited to disability and/or veteran status, and complies with all applicable state and federal employment mandates. Please visit [Required Employment Notices and Posters](#) to view our non-discrimination statement and

**Clinical Research Coordinator
University of Illinois Chicago**

Direct Link: <https://www.AcademicKeys.com/r?job=251571>

Downloaded On: Jan. 15, 2025 7:45am

Posted Jan. 13, 2025, set to expire Jan. 31, 2025

find additional information about required background checks, sexual harassment/misconduct disclosures, and employment eligibility review through E-Verify.

The university provides accommodations to applicants and employees. [Request an Accommodation](#)

EEO/AA Policy

The University of Illinois System is an equal opportunity employer, including but not limited to disability and/or veteran status, and complies with all applicable state and federal employment mandates. Please visit [Required Employment Notices and Posters](#) to view our non-discrimination statement and find additional information about required background checks, sexual harassment/misconduct disclosures, and employment eligibility review through E-Verify.

The university provides accommodations to applicants and employees. [Request an Accommodation](#)

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Ramona Sayles
University of Illinois Chicago
Chicago, IL

Contact E-mail rsayles@uic.edu