

School of Dentistry, Associate Dean for Academic Affairs
(Tenured Associate or Full-Professor)
University of Minnesota, Twin Cities

Direct Link: <https://www.AcademicKeys.com/r?job=247657>

Downloaded On: Oct. 31, 2024 11:32pm

Posted Oct. 25, 2024, set to expire Feb. 26, 2025

Job Title	School of Dentistry, Associate Dean for Academic Affairs (Tenured Associate or Full-Professor)
Department	School of Dentistry https://dentistry.umn.edu/
Institution	University of Minnesota, Twin Cities Minneapolis, Minnesota
Date Posted	Oct. 25, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean Professor Associate Professor
Academic Field(s)	Dentistry - General
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Job Description

The University of Minnesota School of Dentistry invites applications and nominations for the position of **Associate Dean for Academic Affairs**. The Associate Dean for Academic Affairs for the School of Dentistry (SOD) is responsible for providing strategic leadership for curriculum management, student and resident affairs, advanced education, student progression, admissions, and other academic areas. The Associate Dean for Academic Affairs reports directly to the Dean of the SOD and is a member of the Dean's Executive Team, known as the Council of Chairs. The Academic Dean, in partnership with the Dean, will facilitate a vision for all academic matters within SOD.

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The Academic Dean works closely with Division Directors, and the Associate Dean for Patient Care and Clinical Services to oversee the academic aspects of student progression through clinical coursework. The Academic Dean represents the SOD on the Academic Health Sciences Associate Deans and Program Directors group under the Associate Vice Provost for Health Sciences of the office of Interim Associate Vice President and the Council of Faculty of Associate Deans of the office of the Associate Vice Provost for Faculty Affairs. This position oversees the SOD Director of Global Programs, the Assistant Dean for Advanced Education, the Assistant Dean for Resident & Student Affairs, the Assistant Dean for Faculty Development, and all interprofessional education initiatives.

The School of Dentistry seeks an Associate Dean with leadership skills and knowledge of contemporary curricular modalities and transformative competencies to advance clinical education. The Associate Dean is expected to manage and oversee all academic processes for the school. As a leader, the Associate Dean, in collaboration with the Dean, Department Chairs, and Director of DEI, is expected to foster a humanistic environment in their office and promote the same in the academic environment (preclinic, clinic, and classrooms). This leader will have a strong understanding of the use of technology in education and the integration of basic, behavioral, and clinical sciences through the curriculum and will represent the school to external stakeholders as needed.

Duties and Responsibilities Include:

Provide Strategic leadership for academic affairs

- Provide strategic consultation to the Dean on the SOD's curriculum goals
- Provide strategic oversight to the Office of Student and Resident Affairs and consultation to the Dean on learner well-being and learner resources
- Provide strategic consultation to Course Directors and Department Chairs
- Provide strategic consultation learner assessment and faculty development
- Provide strategic consultation for SOD's Admissions process

Leadership

- Serve on the Council of Chairs (SODs Executive Leadership Team)
- Supervise direct reports
 - Assistant Dean for Admissions
 - Assistant Dean for Student and Resident Affairs
 - Assistant Dean for Advanced Education
 - Assistant Dean for Faculty Development
 - Director for Assessment and Curricular Integration

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- Director for Global Programs
- Director for Program for Advanced Standing Students
- Academic Records Manager
- Executive Administrative Assistant
- Manage the Student Code of Conduct Process
- Manage student academic schedule
- Manage bi-annual CODA surveys

Service to the SOD

- Serve on the Educational Policy Committee
- Serve on the Student Affairs Committee
 - Serve on Student Progression Subcommittees
 - Serve on the Institutional Effectiveness Committee

Qualifications

Required

- D.S., D.M.D., or equivalent in a related field with knowledge of and a minimum of ten years' experience in academic dentistry
- Eligible for tenure at the University of Minnesota, School of Dentistry
- Skillset that fosters and promotes cultural sensitivity and ability to work with diverse communities
- Expertise in curricular design and management
- Knowledge and experience of the Commission on Dental Accreditation standards, policies and processes
- Ability to manage tracking student progression and have difficult student conversations
- Ability to work collaboratively and collegially with other campus units and external partners
- Experience leading, supervising, or managing the development of teams or programs.
- Superior communication skills and the ability to connect with a variety of audiences through clear and effective written and oral presentation
- Evidence of strong interpersonal skills, exemplified by the ability to lead teams, work effectively and collaboratively with multiple groups and diverse constituencies, and promote diversity, equity, and inclusion in the workplace

Preferred

- Experience servicing as a Site Visitor or on Review Committees for the Commission on Dental Accreditation

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- Experience and/or knowledge in integrating innovative clinical educational models
- Experience and/or knowledge managing student well-being
- Experience and/or knowledge advancing interprofessional education and collaborative practice
- Knowledge and appreciation of research and its role in predoctoral curriculum
- Experience and/or knowledge with advanced education programs
- Experience managing, developing, and interpreting data analytics

EEO/AA Policy

The University recognizes and values the importance of diversity and inclusion in enriching the employment experience of its employees and in supporting the academic mission. The University is committed to attracting and retaining employees with varying identities and backgrounds.

The University of Minnesota provides equal access to and opportunity in its programs, facilities, and employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression. To learn more about diversity at the U: <http://diversity.umn.edu>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact