

Director of Patient Care
University at Buffalo, The State University of New York

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Posted Mar. 21, 2024, set to expire Aug. 4, 2024

Job Title	Director of Patient Care
Department	Clinics
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Mar. 21, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Dentistry - General
Job Website	https://www.ubjobs.buffalo.edu/postings/49236

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Job Description

The [School of Dental Medicine](#) (SDM) Dental Clinic is seeking a **Director of Patient Care** to oversee both the patient outreach programs and clinical dental staff. The Dental Clinic is an integral portion of the student experience and serves the Buffalo community through patient care and outreach. This position will supervise Dental Care Coordinators, Dental Hygienists, and Dental Assistants. The Director will report to the Associate Dean for Clinical Affairs and will work closely with others on the leadership team including, but not limited to the Program Directors and clinic administrators. This position will collaborate to ensure the highest quality patient care is a priority.

The Director's primary responsibilities are as follows:

- Drive process improvement in the patient care life cycle to achieve high patient satisfaction.
- Responsible for staff management of the Pre-Clinic Senior Dental Assistants, Post Graduate Dental Assistants, Dental Hygienists, and the Dental Care Coordinators.

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- Oversight of operations for various outreach programs including, Schools Based Health Programs, Mobile Dental Units, Veterans Programs, and Give Kids a Smile.
- Collaborate with faculty leads and program directors to ensure clinic staffing levels are adequate to deliver excellent patient care.
- Ensure patient care and satisfaction is consistent and of the highest quality so that both student and patient are treated correctly and pleased.
- Advance strategic objectives as defined by the Associate Dean and SDM.
- Collaborate with business and operations departments on Human Resource and Finance procedures. This includes, but is not limited performance programs and evaluations, recruitment, retention, and professional growth/development.
- Serve on various SDM committees related to clinical operations and SDM objectives.

Outstanding Benefits Package

Working at UBF comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit - all in an effort to support your work-life effectiveness. Visit our UBF benefits website to learn about our [benefit packages](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact



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