

Assistant/Associate Professor and Department Chair,  
Dental Hygiene (3633)  
Idaho State University

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Posted May 14, 2020, set to expire Sep. 13, 2020

**Job Title** Assistant/Associate Professor and Department Chair, Dental Hygiene (3633)

**Department** Department of Dental Hygiene

**Institution** Idaho State University  
Pocatello , Idaho

**Date Posted** May 14, 2020

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Assistant Professor  
Associate Professor  
Department Head/Head/Chair

**Academic Field(s)** Dental Hygiene  
Dentistry - General

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**Job Description**

Assistant/Associate Professor and Department Chair, Dental Hygiene (3633)

Posting Number: req968

Working 11 months per year

Faculty Tenure Track

Division of Health Sciences

Pocatello - Main

Primary Purpose

The primary purpose of the chair of the Department of Dental Hygiene is to provide leadership,

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supervision, mentorship, and instruction in the undergraduate and graduate programs. Responsibilities include accreditation, budget, curriculum review, strategic planning, marketing, and student recruitment. We are seeking a confident and capable visionary committed to leading and advocating for the Department and the University.

Key Responsibilities:

General Duties and Department Administration:

- \* Provide leadership for the Department of Dental Hygiene, in all professional matters, including accreditation, program and course development, marketing, coordinating all activities and maintaining high-quality performance in teaching, research, and service.
- \* Supervise student recruitment, admissions policies and procedures, and academic advising.
- \* Provide supervision and leadership for faculty, including distribution of workload, committee assignments, and faculty/staff professional development.
- \* Supervise and evaluate staff and faculty performance annually or as required.
- \* Encourage a positive departmental climate.
- \* Oversee management of clinical/laboratory facilities and equipment and maintain essential records.
- \* Coordinate and justify budget items.
- \* Oversee department website and subsequent social networking sites.

Minimum Qualifications

- \* Master's degree in dental hygiene or a relevant field.
- \* Candidates must be a registered dental hygienist who graduated from an ADA accredited dental hygiene program and eligible for Idaho dental hygiene licensure.
- \* At least five years: academic teaching experience, clinical experience with nonsurgical periodontal therapy, and administration of local anesthesia.
- \* Evidence of scholarly activities including research and publication in professional journals.
- \* Ability to provide positive leadership with accreditation, budget oversight, curriculum management, supervision and evaluation of students, and faculty/ staff.

Preferred Qualifications

- \* Doctoral degree or significant progress towards completion of a doctorate (must be awarded by December 2020)
- \* Advanced Dental Therapy license or certificate.
- \* Evidence of the leadership necessary to propel the program forward including student and faculty/affiliates recruitment, and interprofessional service activities.

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- \* Experience directing or coordinating higher education programs ( e.g. chairperson, program director, or university administrator).
- \* Evidence of successful grant procurement.
- \* Experience with clinical and interprofessional education.

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Please submit the following documents with your application:

CV/Resume, Cover Letter, and a list of three (3) professional references with contact information.

The position will remain open until filled. Salary will be commensurate with education and experience. Includes a competitive benefits package. Offers of employment may be conditional pending successful completion of a background investigation.

### **EEO/AA Policy**

Idaho State University is an equal opportunity/affirmative action employer. We have an institution-wide commitment to inclusion and diversity and encourage all qualified individuals to apply. Veterans' preference. Upon request, reasonable accommodations in the application process will be provided to individuals with disabilities.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**