

Assistant or Associate Dean for Admissions
Virginia Commonwealth University, Richmond, VA

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Posted May 28, 2019, set to expire Sep. 27, 2019

Job Title	Assistant or Associate Dean for Admissions
Department	School of Dentistry
Institution	Virginia Commonwealth University, Richmond, VA Richmond, Virginia
Date Posted	May 28, 2019
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean
Academic Field(s)	Dentistry - General
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Job Description

Virginia Commonwealth University
School of Dentistry
Assistant or Associate Dean for Admissions

Virginia Commonwealth University, School of Dentistry is seeking applicants for a full-time faculty position as Assistant or Associate Dean for Admissions.

The position will provide leadership for the DDS admissions processes and office of admission including staff recruitment and supervision. The incumbent will lead the Doctor of Dental Surgery (DDS) admissions process including the International Dentist Program (IDP) and serve as chair of the School of Dentistry Admission Committee. The dean will collaborate with the director of the PhD program to promote DDS/PhD enrollment. Essential to the dean for admissions responsibilities is to promote a student body from diverse backgrounds and experiences, including from rural and underserved areas of the commonwealth, international origins, and students interested in academic

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careers. The admissions dean will lead the school's pipeline programs and student recruitment strategies and represent school at the university and ADEA. Teaching, research, and/or clinical duties are optional as appropriate based on the education, training and licensure of the candidate. Academic rank, tenure status, and administrative title of assistant or associate dean are commensurate with qualifications and previous experience.

Qualifications:

Candidates must possess a graduate or professional degree at the master's level or above. Candidates must have demonstrated experience in higher education teaching or administration, and knowledge of admissions policies and procedures. The demonstrated ability to adapt to change and embrace modern technology is also required. Candidates must also have demonstrated the ability to contribute to and participate in a humanistic environment of learning by demonstrating the ability, or acquire and develop such ability, to incorporate adult learning theory, evidence-based oral health care, innovation in student learning, and critical thinking.

The candidate must have demonstrated experience working in and fostering a diverse faculty, staff and student environment, or a commitment to do so as faculty member at VCU.

A D.D.S. or D.M.D. degree is preferred. Clinical practice experience and licensure to practice dentistry in Virginia will also be preferred. Additional preferred qualifications include experience supervising and leading others; service on professional program admissions committee; national level service in appropriate professional organizations; and prior administrative or program leadership experience.

Application Process:

Candidates must apply to this faculty position through the university's career website at <https://www.vcujobs.com> to be considered for faculty position: G54910.

For further information about this position contact Dr. Clara Spatafore, Search Committee Chair, VCU School of Dentistry at cmspatafore@vcu.edu.

VCU is an urban, research-intensive institution with a richly diverse university community and commitment to multicultural opportunities. Virginia Commonwealth University is an equal opportunity, affirmative action university providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation or disability.



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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